# Readiness Checklist – Align Phase

## Introduction

Congratulations! You arrived at the end of the ALIGN phase of the digital trust adoption process. Utilize the following self-assessment questionnaire to reflect on the progress of your journey and find out if you are ready to proceed to the next phase – DISCOVER.

## Questionnaire

### 1. Have you had an initial consultation meeting with Cybersecurity and Digital Trust?

[ ]  Yes [ ]  No

If you haven’t spoken to someone from our team, but would like to, please reach out to us at ditrust@gov.bc.ca.

### 2. Do you understand the features and benefits of digital credentials in relation to your program?

[ ]  Yes [ ]  No (please indicate below)

If the answer is no, consider exploring the **Foundations** section.

### 3. Have you identified ways to utilize digital credentials for your service?

[ ]  Yes (please specify below) [ ]  No

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| ... |

If the answer is no, the **Ideation Workshop** is a great exercise for you to brainstorm potential use cases for digital credentials.

### 4. List the goals you aim to achieve with digital trust technology:

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| --- |
| 1. ...
2. ...
3. ...
 |

If you are unsure of how digital trust technology can support your goals, revisit **Foundations**.

### 5. Who will be your lead(s) or champion(s) for the path ahead?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Organization** | **Name** | **Role** | **Email** | **Notes** |
| ... | ... | ... | ... | ... |
|  |  |  |  |  |

Utilize the **Skills and Resource Assessment** workshop to define roles & responsibilities.

### 6. Who are your key collaborators?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Organization** | **Name** | **Role** | **Email** | **Notes** |
| ... | ... | ... | ... | ... |
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### 7. Are there any requirements, risks, or dependencies that need to be addressed before proceeding?

[ ]  Yes (please indicate below) [ ]  No

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| --- |
| ... |

Revisit the **Skills and Resource Assessment** workshop to identify requirements, risks and dependencies.

### 8. Do you have approval by your organization to proceed to the next phase?

[ ]  Yes [ ]  No [ ]  No, but potentially at a later date (indicate below)

|  |
| --- |
| DD/MM/YYYY |

## Questionnaire complete!

Completing the questionnaire above should give you more clarity on your readiness to proceed to the next adoption phase.

For further guidance, please email your filled out readiness checklist to your Cybersecurity and Digital Trust contact person or to ditrust@gov.bc.ca.